



COMMERCIAL TOWN OF ROLAND CONTRACT FOR UTILITY SERVICE



<u>THIS SECTION FOR OFFICE USE ONLY</u>	Rept. # _____	New Account _____	Transfer _____
Account Number: _____		Deposit Amount: _\$ _____	
Services Needed: Natural Gas _____ Water _____ Sanitation _____ Sewer _____ Other _____			
Bad Debt DB: _____		UE Verify _____	Approved for Srv: YES NO CSR Clerk: _____

ALL FIELDS ARE REQUIRED TO BE COMPLETED

BUSINESS NAME: _____

SERVICE ADDRESS: _____

NAME OF RESPONSIBLE PARTY: _____

TYPE OF BUSINESS: _____ Sole Proprietor _____ Partnership _____ Corporation _____ Other _____

DATE OF INCORPORATION: _____ LOCAL MANAGER (IF APPLICABLE): _____

SEND ALL BILLINGS TO: _____

CITY: _____ STATE: _____ ZIP: _____

ATTENTION: _____

BUSINESS FEI #: _____ OKLAHOMA SALES TAX PERMIT #: _____
(IF APPLICABLE) (IF APPLICABLE)

IF NO FEI # IS AVAILABLE, LIST SSN OF OWNER AND DRIVERS LICENCE INFORMATION:

SSN: _____ DL: _____ DL STATE: _____

BUSINESS PHONE: _____ OTHER PHONE: _____

BANK REFERENCE: _____ PHONE: _____

IF RENTING PROPERTY
GIVE NAME OF PROPERTY OWNER: _____ PHONE: _____

****If you are renting/leasing this property, please provide a copy of your rental agreement****

HAVE YOU HAD RESIDENTIAL OR COMMERCIAL UTILITY SERVICES WITH CITY BEFORE? YES NO

LOCATION: _____

TOWN OF ROLAND CONTRACT FOR UTILITY SERVICE

The applicant and co-occupant agrees to pay the established rates set forth by the Town of Rolandw ordinances and resolutions and agrees to the regulations governing said service. This application becomes a contract upon the establishment of services. Under Article 10, Section 17, Oklahoma Constitution, the Town of Roland is required to collect all fees and charges for utility services provided to its customers. Applicant must be 18 years or older to apply, unless married. If the name (responsible party) is changed on the account being billed, then a new application and service order is required and must be signed by the previously billed party. If other persons not named on this application are authorized to make changes to your account, the completion of an Agent Authorization form may be required.

MORE INFORMATION ON BACK OF THIS PAGE



Deposits are required as a promise to return utility meters in good condition and as a guarantee that all bills will be paid in full. Deposits belong to the party being billed and are refundable upon termination of service less any outstanding balances due the City. Customers may transfer deposits to new applicants or second parties only if the customer's account is paid in full. Deposits may be refunded to the customer according to city policy and ordinances.

The Town of Roland may disconnect or temporarily suspend services at any time without notice for the following issues:

1. If a condition exists that is dangerous or hazardous to life, physical safety or property.
2. Upon any order of a court, Board of Trustees or other duly authorized authority.
3. Detection of fraudulent or unauthorized use of any utility service or the detection of any tampering with service meters and the utility has reasonable grounds to believe customer is responsible for the use or tampering. Theft of services is a punishable offense as detailed in the city code of ordinances and shall be dealt with appropriately.
4. Failure to pay past due amounts from previously terminated utility services.

The Town of Roland may disconnect or temporarily suspend services at any time with notice for the following issues:

1. Failure to pay the amount due as stated on their utility billing statement on the required due date.
2. Customer requests to terminate services.
3. Failure to pay deposit or failure to pay any additional deposit that may be required.
4. Issuance of a NSF check for payment on account or payment of deposit. Note: customers are required to address NSF checks within 24 hours of notice.
5. Violation of utility rules or regulations

Upon disconnection of services, having service meters pulled or otherwise turned off for nonpayment, the utility account will become subject to reconnect fees as set forth in the Town of Roland Master Fee Schedule.

****SOMEONE IS REQUIRED TO BE PRESENT WHEN SERVICES ARE TURNED ON OR OFF****

****CUSTOMER IS REQUIRED TO SIGN SERVICE ORDER FOR NEW ACCOUNTS, TRANSFERS, OR FINALS****

COLLECTION OF BAD DEBT DISCLOSURE: Pursuant to Oklahoma Title 11, Section 22-138, a municipality is allowed to add up to a 35% collection fee to cover the costs of utilizing a collection service. *If your account is terminated and the balance is not paid within 30 days of termination, you the customer agree to pay any collection fees incurred in attempting to collect amounts due on your past due account. You agree, in order for us to service your account or to collect any amounts you may owe, we may contact you by telephone at any number associated with your account, including wireless telephone numbers, which could result in charges to you. We may also contact you by sending text messages or emails using any email address you provide us. Methods of contact may include using pre-recorded or artificial voice messages and/or the use of an automatic dialing device, as applicable.*

I/We have read this Contract for Service and disclosure on collection of bad debt and agree that The Town of Roland/Roland Utility Authority/Roland Development Authority may contact me/us as described above.

NAME _____ DATE: _____

APPLICANT SIGNATURE

PRINTED NAME: _____ TITLE: _____