



**TOWN OF ROLAND CONTRACT
FOR RESIDENTIAL UTILITY SERVICE**



THIS SECTION FOR OFFICE USE ONLY

New Account Transfer Modification Add Name Receipt # _____

Bad Debt DB: _____ UE Verify _____ UE Report #: _____ GREEN YELLOW RED

Deposit Amount: \$ _____ Gas Water Sanitation Sewer Other

Approved for Service: YES NO CSR Clerk: _____ ACCT No: _____

➤ NOTE: PREVIOUS BALANCE(S) OWED CITY MUST BE PAID IN FULL BEFORE SERVICE CONNECTION ◀

PRIMARY APPLICANT INFORMATION (1)

LAST NAME:	FIRST NAME	SSN:	
DRIVERS LIC / STATE	DATE OF BIRTH	HOME PHONE	CELL PHONE
EMPLOYER	EMPLOYER ADDRESS / CITY	WORK PHONE	
REFERENCE	REFERENCE PHONE	EMAIL ADDRESS (OPTIONAL)	

Are you a Veteran? YES NO
If yes, do you have an Oklahoma Sales Tax Exemption card? YES NO If yes, please provide copy for sales tax exemptions.

CO-OCCUPANT INFORMATION (2). Co-occupant is also responsible for payment for services

No information will be shared with individuals other than account owner unless co-occupant shown on this application.

LAST NAME	FIRST NAME	SSN:	
DRIVERS LICENSE # / STATE	CONTACT PHONE NUMBER	RELATIONSHIP	DATE OF BIRTH

SERVICE LOCATION -- IF RENTING AT THIS SERVICE ADDRESS, PLEASE PROVIDE A COPY OF YOUR LEASE

SERVICE ADDRESS	_____ OWNER _____ RENT / LEASE	
MAILING ADDRESS IF DIFFERENT FROM SERVICE ADDRESS	CITY / STATE / ZIP	
LEASE START DATE IF APPLICABLE	SERVICE START DATE	LANDLORD/OWNER NAME IF LEASING

Have you had Town of Roland services previously? If yes, under what name and previous address: YES NO If yes, do you currently have a balance due? YES NO Balance Due \$ _____

APPLICANT AND CO-OCCUPANT SIGNATURE

TOWN OF ROLAND CONTRACT FOR UTILITY SERVICE

The applicant and co-occupant agrees to pay the established rates set forth by the Town of Roland ordinances and resolutions and agrees to the regulations governing said service. This application becomes a contract upon the establishment of services. Under Article 10, Section 17, Oklahoma Constitution, the Town of Roland is required to collect all fees and charges for utility services provided to its customers. Applicant must be 18 years or older to apply, unless married. If the name (responsible party) is changed on the account being billed, then a new application and service order is required and must be signed by the previously billed party. If other persons not named on this application are authorized to make changes to your account, the completion of an Agent Authorization form may be required.

Deposits are required as a promise to return utility meters in good condition and as a guarantee that all bills will be paid in full. Deposits belong to the party being billed and are refundable upon termination of service less any outstanding balances due the Town. Customers may transfer deposits to new applicants or second parties only if the customer's account is paid in full. Deposits may be refunded to the customer according to town policy and ordinances.

MORE INFORMATION ON BACK OF THIS PAGE



The Town of Roland may disconnect or temporarily suspend services at any time without notice for the following issues:

1. If a condition exists that is dangerous or hazardous to life, physical safety or property.
2. Upon any order of a court, Town Board of Trustees or other duly authorized authority.
3. Detection of fraudulent or unauthorized use of any utility service or the detection of any tampering with service meters and the utility has reasonable grounds to believe customer is responsible for the use or tampering. Theft of services is a punishable offense as detailed in the town code of ordinances and shall be dealt with appropriately.
4. Failure to pay past due amounts from previously terminated utility services.

The Town of Roland may disconnect or temporarily suspend services at any time with notice for the following issues:

1. Failure to pay the amount due as stated on their utility billing statement on the required due date.
2. Customer requests to terminate services.
3. Failure to pay deposit or failure to pay any additional deposit that may be required.
4. Issuance of a NSF check for payment on account or payment of deposit. Note: customers are required to address NSF checks within 24 hours of notice.
5. Violation of utility rules or regulations

Upon disconnection of services, having service meters pulled or otherwise turned off for nonpayment, the utility account will become subject to reconnect fees as set forth in the Town of Roland Master Fee Schedule.

****SOMEONE IS REQUIRED TO BE PRESENT WHEN SERVICES ARE TURNED ON OR OFF****

****CUSTOMER IS REQUIRED TO SIGN SERVICE ORDER FOR NEW ACCOUNTS, TRANSFERS, OR FINALS****

COLLECTION OF BAD DEBT DISCLOSURE: Pursuant to Oklahoma Title 11, Section 22-138, a municipality is allowed to add up to a 35% collection fee to cover the costs of utilizing a collection service. *If your account is terminated and the balance is not paid within 30 days of termination, you the customer agree to pay any collection fees incurred in attempting to collect amounts due on your past due account. You agree, in order for us to service your account or to collect any amounts you may owe, we may contact you by telephone at any number associated with your account, including wireless telephone numbers, which could result in charges to you. We may also contact you by sending text messages or emails using any email address you provide us. Methods of contact may include using pre-recorded or artificial voice messages and/or the use of an automatic dialing device, as applicable.*

I/We have read this Contract for Service and disclosure on collection of bad debt and agree that The Town of Roland/Roland Utility Authority/Roland Development Authority may contact me/us as described above.

Applicant Signature (1): _____ Date: _____ Co-Occupant Signature (2): _____ Date: _____

Name Printed: _____

Name Printed: _____

MODIFICATION OF ACCOUNT

IF YOU ARE REMOVING A CO-OCCUPANT FROM AN EXISTING ACCOUNT PLEASE COMPLETE THE FOLLOWING

(A) I _____ agree to remove _____ from my current utility account and agree to assume full responsibility for any amount due and any future charges.

Signature _____ Date: _____

Current Account No. : _____ Service Address: _____

ASSIGNMENT OF DEPOSIT

I _____ agree to assign the deposit on account # _____ to _____, account number _____.

Signature _____ Date: _____